

LPE:jra

14 April 2016

Dear Parent/Carer

**Re: Primary School Placements**

We are currently offering Year 12 students the opportunity to take part in summer term placements at Stimpson Avenue Primary School and your son/daughter has expressed an interest in taking part. These placements will take place over the six weeks in the final term from 6<sup>th</sup> June – 20<sup>th</sup> July and students will be either running small group sessions or helping with 1-2-1 reading or P.E lessons. All students will attend their placement during their non-contact periods, so that this does not have an impact on their A. Level studies.

On the 22<sup>nd</sup> April Mrs Tilley and all interested students will be attending a meeting with Mrs Kemp, the Headteacher of Stimpson Avenue Primary School. This meeting will start at 9:30am and all students will need to meet Mrs Tilley at 9:25am at the latest outside Stimpson Avenue Primary School. This will potentially mean that your son/daughter will miss one of their A. Level lessons, if they have a timetabled session during periods 1 and 2 on a Friday. It is important that if this is the case your son/daughter speaks with their teacher and catches up on any work that they miss from that lesson.

In preparation for the meeting with Mrs Kemp students have been asked to think of any questions they have about the placements, and if they are wanting to run sessions to have a rough plan in place. After the meeting on the 22<sup>nd</sup> April students who are wishing to run a small group/club will attend a planning and preparation session during their lunchtimes to help them structure this.

If you are happy for your son/daughter to take part in the primary placement scheme and to walk to and from Stimpson Avenue Primary school unsupervised on the 22<sup>nd</sup> April, joining Mrs Tilley there, please could you return the reply slip below to school by the 18<sup>th</sup> April.

Yours faithfully



Laura Peck  
Enrichment Programme Coordinator

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Please return to Miss Peck

I agree that my son/daughter \_\_\_\_\_ in form \_\_\_\_\_ can take part in the primary placement scheme and that they can walk to and from Stimpson Avenue Primary School unsupervised on 22<sup>nd</sup> April 2016.

Signed \_\_\_\_\_ date \_\_\_\_\_