

PLO/TDY

27<sup>th</sup> February 2017

Dear Parent/Guardian

**YEAR 12 PARENTS' EVENING – THURSDAY 9<sup>th</sup> MARCH 2017**

You are invited to a Parents' Evening on Thursday 9<sup>th</sup> March, at which you will have the opportunity to discuss student progress with the relevant teachers.

Appointments are limited to five minutes, however if there are specific concerns that you wish to raise in advance of this Parents' Evening please feel free to telephone the school for a preemptive discussion with the Subject Teacher. If issues are raised at the meeting that you would like to discuss further you will have the opportunity to arrange follow up meetings.

Information will also be available about the forthcoming "Employment Opportunities Evening" and the publication of Modular AS Level Results in August. Our school Careers Officer will also be in attendance to answer any questions you may have on career opportunities during the evening.

Staff will be present from 5pm until 8pm.

If you are driving to the school can I ask you to avoid parking in the adjacent roads and to use the school car park opposite The Cripps Hall.

Please complete and return the reply slip below to the relevant Form Tutor as soon as possible. Thank you for your assistance in this matter. I do hope that you can join us.

Yours faithfully



Mr P Loughney  
Y12 Director of Academic Studies

Mrs L Checkley  
Y12 Director of Co-Curriculum

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**Reply Slip to Form Tutor**

I have received the letter concerning Year 12 Parents' Evening on Thursday 9<sup>th</sup> March. I/We\* will/will not\* be able to attend.

Pupil's Name: \_\_\_\_\_ Form: \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Guardian

(\*Delete as necessary)